

WASHINGTON COUNTY VOLUNTEER FIRE AND
RESCUE ASSOCIATION

The regular meeting of the Washington County Fire and Rescue Association Executive Committee was held on August 3, 2006, at the Association Building.

The meeting was called to order by 1st VP Clint Stouffer.

ROLL CALL - All officers were present except the Secretary and Assistant Secretary. Jay Grimes, Chairman of Training Committee attended.

BUSINESS:

PRESIDENT: The President reported the following items: 1) The EMS equipment at the Association office will be moved to the Training Center. 2) Five AEDs were purchased under a grant for Company 5. MIMESS will reimburse Association for the cost. 3) A request has been received to support Dale Fishack for 2nd VP of MSFA. The President does not feel that Association money can be used for this purpose. 4) Dr. Cantone of Smithsburg is being considered for Medical Director. The EMS Committee is looking for a new Chair Person. 5) Several items that were being done by Brigitte will be handled by Nancy. a) Issuing Hazmat recert cards; b) Tracking physicals; c) Face Fit Testing equipment scheduling - there are 2 computers available; d) Scheduling of Safety Trailer; Glenn is to contact Mike Weller to train persons to use the Safety trailer. 6) Budget Comm - The Green Van and Blue Pickup be sold to the highest bidder. The radios and decals will be removed. Clint will write the specs and the bids will be due the week before the September Association meeting. 7) The President will look into getting Association tags for the remaining vehicles. If a vehicle is needed to attend a meeting make Nancy aware a couple of days in advance. 8) Auditor Recommendation - Checks should have two person signatures. The President, 1st VP or 2nd VP will countersign all checks or PO's. 9) Brigitte's old office will become open space and have file cabinets for officers. 10) Committee updates - a) LOSAP: Forms for reporting persons eligible for retirement distributions have been distributed to all LOSAP coordinators. Forms to protest "years of service" are available from Nancy. b) COMPUTER: FH software has been put on most computers. Rick suggested that the Association purchase two thumb drives for each Company to back up FH. One would be kept at the office and could be swapped for the current backup. This would make it easier to recover information in the event of a crash. c) CHAPLAIN: The Chaplain requested a policy on sending flowers. The committee recommended that Past Presidents and current Committee Chairmen receive flowers. d) F&R Communications Advisory Committee: The President asked our representative to suggest that the Hagerstown Fire Department go to Standardized Dispatch and enter into mutual aid agreements with the neighboring companies. e) CHIEF'S COMMITTEE: At the last meeting the Chief's present voted to dispatch the nearest Company and eliminate box cards. All Hagerstown Hose Thread is being eliminated. 11.) The Company 29 situation should be coming to a conclusion by December 31, 2006. Both Companies are working toward consolidation. The Association should not take on this responsibility again without strict guidelines. 12.) The BOCC wants to make both entities whole. In the case of consolidation the Executive Committee is suggesting that the monies the first year of consolidation be distributed as if there were two companies. Each year for the next five years the distribution would be reduced by 20% and in the sixth year the distribution would be as if there was one Company. The remaining monies would go equally to all companies. 13.) The President received a letter from Company 6 regarding the internet. 14.) A procedure must be established to assist a Company in trouble. 15.) The Association should establish a policy to recommend procedures for Companies failing on responses. Statistics on failed calls should be kept. 16) The Fee for Service Committee and the EMS Master Plan are making progress. 17). A question about putting a scanner ISP on the web page was discussed. Rick said that he would look into it, but it may be expensive. 18). The BOCC candidates are having a forum at Kepler Theater on August 16. 19). Companies having paid persons taking physicals will be billed for the service by the Association. 20). The copier at the office will be purchased for \$1.00. Bids will be sought for maintenance of the machine. 2nd VP: 1). Skip recommended that a training program should be in place about how to manage

a fire company. He said there are some FETN programs available.
TREASURER: 1). Paperwork has been sent to the Auditor. 2). Building work is in progress. 3).
There is \$41338.02 in general checking. 4). The gaming money has been distributed to the
Association.

Respectfully submitted,

Sam Murray
Secretary