

MINUTES FROM THE CHIEF'S COMMITTEE

December 7, 2011

Co. 27

Companies in attendance: Co. 10, Co 13, Co. 7, Co. 26, Rehab 255, Co. 25, Co. 5, Co. 9, Co. 2, Co. 27, Co. 75, Co. 6, Truck 1, Charlie Summers and Kevin Lewis from DES, Kingsley Poole from MFRI, and President-elect Dale Hill. The following chiefs were in attendance: Rehab 255, Co. 5, Co. 9, Co. 2, Co. 27, and Co. 6.

Minutes were approved from the prior meeting with the additional of Chief Yost's name on the attendance sheet.

Deputy Chief Amos gave a report from the Safety Officer Committee. Chief Ball stated that it was recommended that the County and the Association provide a vehicle for this program. They will meet either next week or the following week.

Kevin Lewis spoke in regards to the pagers that have been programmed and distributed to the stations. Each station should receive 10 pagers. The pagers have 4 cap codes in each pager. Alpha pagers receive their signal directly from the system and not thru a 3rd party. All Smart Phones require a 3rd party in order to process the calls for paging. During the week of Dec. 19th, technicians will be re-visiting the stations and testing the fire station alerting systems. The tower work is completed. He also mentioned that DES has Go-Bags available for events like the JFK run.

Both the Automatic Apparatus Assignment Program and the Standardized Dispatch Review were mentioned and suggestions were made to have both of these items addressed together.

Kevin provided an update on the radio reprogramming. He stated that he was attending a meeting the following day with Region 3 in West Virginia. Several mutual aid counties are sharing system keys.

Greg mentioned that Co. 5 has billed for several incidents out on the interstate and will advise if he receives any funds for the clean up. He supplied several areas where billing is being used and is working on incident cleanups. Kevin also spoke in regards to the distribution of the granular absorbent. The state provides Fiber-Pro free of charge.

Greg thanked everyone for their support on the committee this year.

President-elect Dale Hill spoke in regards to the transition of Officers and Committees due to the elections. He stated that they are working with the current Officers for this transition.

Next meeting is scheduled for January 25, 2012 at DES, however could change depending on who is selected to chair this committee.

Respectfully submitted,

Christa Hoover

Washington County Chief Officers Committee

December 7, 2011 Station 27

Open Meeting, Approval of Minutes

Chris Amos - Safety Officer Program Report

Guests - Kingsley Poole - MFRI

DFES

Intro of New Association Officers

Other

Automatic Apparatus Assignment Program

Standardized Dispatch Review

Radio/Communications Issues - Franklin County; Reprogramming

Other Committees -

Old Business

New Business

Next Scheduled meeting - January 25th but could change with new chairman.
Host will be _____ Rest of year will be scheduled then.

Pre-registration Procedures

Email is strongly recommended. Fax, phone, or US mail is also accepted. The following information is **required**. Missing information may prevent the student from being added to the pre-registration list.

Student Name	Log Number and Class Location
Social Security Number – last four digits only	Department Name
Daytime Phone Number	Email Address (optional)

EMT or First Responder Expiration Date if pre-registering for Refresher or Skills classes.

Allegany County Information

All pre-registrations should be called, faxed or emailed to the Western Maryland Regional Training Center at 301-729-0431 or dsklodowski@mfri.org.

Garrett County Information

All pre-registrations should be directed to Jean Tressler at 301-387-3085, jean.tressler@garrettcollege.edu

Washington County Information

All pre-registrations should be called, faxed or emailed to the Western Maryland Regional Training Center by the designated company officer at 888-691-6143 or dsklodowski@mfri.org.

Prerequisites

Aerial Apparatus Operator/Truck Company Fireground Operations – MFRI Firefighter I, MFSPQB, NPQS, or IFSAC Firefighter I certification.

EMS Officer I – EMTA, EMTB or higher level of field provider. A minimum of 3 years' experience as an EMTA, EMTB or higher field provider is strongly suggested.

Emergency Vehicle Operator – current valid Maryland Driver's License and a letter from the chief of the department giving you permission to drive the department's apparatus in the course.

EMT-B Refresher – current EMT-B certification.

EMT-B Skills – current EMT-B certification.

Fire Officer I – MFRI Firefighter II, MFSPQB, NPQS, or IFSAC Firefighter II certification.

Fire Officer II – MFRI Fire Officer I, MFSPQB, NPQS, or IFSAC Fire Officer I certification.

Firefighter II – MFRI Firefighter I, or MFSPQB, NPQS, or IFSAC Firefighter I certification. A minimum of one year experience as a Firefighter I is suggested before enrolling.

Firefighter Survival and Rescue – MFRI Firefighter I

First Responder Refresher – current First Responder certification.

Hazardous Materials Operations – Protective Envelope and Foam, Pre-Emergency Response Training, Firefighter I, or equivalent.

Instructor II – MFRI Instructor I

RT: Site Operations - Protective Envelope and Foam, Pre-Emergency Response Training, Firefighter I or equivalent.

RT: Swiftwater Rescue Technician - Protective Envelope and Foam, Pre-Emergency Response Training, Firefighter I, or equivalent and Rescue Technician - Site Operations or Rescue Technician - Site Operations and Vehicle and Machinery Rescue. Participants should be able to swim 100 yards without stopping or using a flotation device and be able to tread water for 5 minutes without using a flotation device.

RT: Technical Rope Rescue – Protective Envelope and Foam, Pre-Emergency Response Training, Firefighter I, or equivalent and Rescue Technician-Site Operations or Rescue Technician-Site Operations and Vehicle and Machinery Rescue.

RT: Trench Rescue Operations – Protective Envelope and Foam, Pre-Emergency Response Training, Firefighter I, or equivalent and Rescue Technician-Site Operations or Rescue Technician-Site Operations and Vehicle and Machinery Rescue.

RT Vehicle and Machinery Extrication - Rescue Technician - Site Operations.

Truck Company Fireground Operations – Basic Fire, Essentials of Firefighting IV, MFRI Firefighter I or equivalent.



Maryland Fire and Rescue Institute

University of Maryland

Western Maryland Region

Spring 2012 Schedule



Log Number	Class Start	Class Day(s)	Location
Aerial Apparatus Operator Truck Company Operations			
FIRE-114-S034-2012	Start Date: 04-09-2012 Time: 18:30 End Date: 04-30-2012 Enroll Before: 03-20-2012	M/W	Williamsport Volunteer Fire and EMS Company, Inc.
Emergency Medical Services Officer I			
MGMT-203-S010-2012	Start Date: 02-18-2012 Time: 08:30 End Date: 04-07-2012 Enroll Before: 01-29-2012	Sa	Frostburg Area Ambulance Service
Emergency Medical Technician Basic			
EMS-102-S084-2012	Start Date: 01-07-2012 Time: 08:30 End Date: 06-10-2012 Enroll Before: 12-18-2011	Sa	MFRI Western Maryland Regional Training Center
EMS-102-S085-2012	Start Date: 01-14-2012 Time: 08:30 End Date: 06-02-2012 Enroll Before: 12-25-2011	Sa	Halfway, The Volunteer Fire Company Of
Emergency Medical Technician Refresher			
EMS-203-S068-2012	Start Date: 04-14-2012 Time: 08:30 End Date: 04-22-2012 Enroll Before: 03-25-2012	Sa/Su	Garrett College
Classes will be held on 04/14, 15, 21, 22 - 2 consecutive weekends.			
EMS-203-S069-2012	Start Date: 05-19-2012 Time: 08:30 End Date: 06-03-2012 Enroll Before: 04-30-2012	Sa/Su	MFRI Western Maryland Regional Training Center
Classes will be held on 05/19, 20, 06/02, 03 - skips a weekend.			
EMS-203-S070-2012	Start Date: 05-19-2012 Time: 08:30 End Date: 06-03-2012 Enroll Before: 04-30-2012	Sa/Su	Clear Spring Ambulance Club
Classes will be held on 05/19, 20, 06/02, 03 - skips a weekend.			

Log Number	Class Start	Class Day(s)	Location
Emergency Medical Technician Skills			
EMS-202-S061-2012	Start Date: 06-09-2012 Time: 08:30 End Date: 06-10-2012 Enroll Before: 05-20-2012	Sa/Su	MFRI Western Maryland Regional Training Center
EMS-202-S062-2012	Start Date: 06-09-2012 Time: 08:30 End Date: 06-10-2012 Enroll Before: 05-20-2012	Sa/Su	Funkstown Volunteer Fire Company
Emergency Vehicle Operator			
FIRE-130-S055-2012	Start Date: 03-05-2012 Time: 18:30 End Date: 04-19-2012 Enroll Before: 02-16-2012	M/Th	Southern Garrett County Rescue Squad
FIRE-130-S050-2012	Start Date: 04-15-2012 Time: 08:30 End Date: 05-19-2012 Enroll Before: 03-26-2012	Su	Hagerstown Regional Airport Fire Department
FIRE-130-S052-2012	Start Date: 04-21-2012 Time: 08:30 End Date: 06-23-2012 Enroll Before: 04-01-2012	Sa	Frostburg Area Ambulance Service
Fire Department Safety Officer			
FIRE-110-S016-2012	Start Date: 01-16-2012 Time: 18:30 End Date: 02-22-2012 Enroll Before: 12-27-2011	M/W	Washington County Training Center
Fire Inspector I			
MGMT-204-S010-2012	Start Date: 01-10-2012 Time: 18:30 End Date: 02-23-2012 Enroll Before: 12-21-2011	Tu/Th	Boonsboro, First Hose & Rescue Co.
Fire Officer I			
MGMT-201-S040-2012	Start Date: 01-15-2012 Time: 08:30 End Date: 05-20-2012 Enroll Before: 12-26-2011	Su	Frostburg Volunteer Fire Department
MGMT-201-S041-2012	Start Date: 02-12-2012 Time: 08:30 End Date: 06-24-2011 Enroll Before: 01-23-2012	Su	Boonsboro, First Hose & Rescue Co.
Fire Officer II			
MGMT-202-S018-2012	Start Date: 04-28-2012 Time: 08:30 End Date: 06-23-2012 Enroll Before: 04-08-2012	Sa	Washington County Training Center

Log Number	Class Start	Class Day(s)	Location
Firefighter I			
(Requires Medical Clearance) See "Student Medical Clearance" on main MFRI webpage			
FIRE-101-S062-2012	Start Date: 01-08-2012 Time: 08:30 End Date: 04-22-2012 Enroll Before: 12-19-2011	Su	MFRI Western Maryland Regional Training Center
FIRE-101-S063-2012	Start Date: 01-10-2012 Time: 18:30 End Date: 05-10-2012 Enroll Before: 12-21-2011	Tu/Th	Clear Spring VFD
Firefighter II			
(Requires Medical Clearance) See "Student Medical Clearance" on main MFRI webpage			
FIRE-201-S001-2013	Start Date: 04-30-2012 Time: 18:30 End Date: 07-11-2012 Enroll Before: 04-10-2012	M/W	MFRI Western Maryland Regional Training Center
FIRE-201-S002-2013	Start Date: 05-22-2012 Time: 18:30 End Date: 08-02-2012 Enroll Before: 05-02-2012	Tu/Th	Smithsburg Volunteer Fire Company
Firefighter Survival And Rescue			
(Requires Medical Clearance) See "Student Medical Clearance" on main MFRI webpage			
FIRE-206-S010-2012	Start Date: 05-18-2012 Time: 18:30 End Date: 05-20-2012 Enroll Before: 04-29-2012	F/Sa/Su	Hagerstown Fire Department Training Center
First Responder Basic			
EMS-101-S035-2012	Start Date: 02-23-2012 Time: 18:30 End Date: 04-12-2012 Enroll Before: 02-03-2012	M/Th	Garrett College Southern Outreach Center - SOC
First Responder Refresher			
EMS-201-S011-2012	Start Date: 02-17-2012 Time: 18:30 End Date: 02-19-2012 Enroll Before: 01-28-2012	F/Sa/Su	Washington County Training Center
Hazardous Materials Operations			
HM-102-S082-2012	Start Date: 01-14-2012 Time: 08:30 End Date: 02-04-2012 Enroll Before: 12-25-2011	Sa	Maugansville Goodwill Volunteer Fire Company
HM-102-S083-2012	Start Date: 02-01-2012 Time: 18:30 End Date: 02-29-2012 Enroll Before: 01-12-2012	M/W	Garrett College Career Technology & Training Center
HM-102-S084-2012	Start Date: 05-06-2012 Time: 18:30 End Date: 06-03-2012 Enroll Before: 04-17-2012	Su	MFRI Western Maryland Regional Training Center

Log Number	Class Start	Class Day(s)	Location
Instructor I			
MGMT-110-S030-2012	Start Date: 01-11-2012 Time: 18:30 End Date: 03-21-2012 Enroll Before: 12-22-2011	W	Hagerstown FD EOC/Training Room
Instructor II			
MGMT-210-S025-2012	Start Date: 03-05-2012 Time: 18:30 End Date: 05-14-2012 Enroll Before: 02-16-2012	M	Midland Fire Company
Protective Envelope And Foam			
FIRE-102-S044-2012	Start Date: 01-06-2012 Time: 18:30 End Date: 01-07-2011 Enroll Before: 12-17-2011	F/Sa	Maugansville Goodwill Volunteer Fire Company
Public Fire and Life Safety Educator I			
FIRE-111-S002-2012	Start Date: 02-13-2012 Time: 18:30 End Date: 03-07-2012 Enroll Before: 01-24-2012	M/W	Potomac Valley Fire Company
Public Fire Education Planning			
FIRE-123-S001-2012	Start Date: 03-12-2012 Time: 18:30 End Date: 03-21-2012 Enroll Before: 02-23-2012	M/W	Boonsboro, First Hose & Rescue Co.
Pump Operator			
FIRE-113-S032-2012	Start Date: 05-07-2012 Time: 18:30 End Date: 06-11-2012 Enroll Before: 04-18-2012	M/W	Grantsville Volunteer Fire Department
FIRE-113-S030-2012	Start Date: 05-19-2012 Time: 08:30 End Date: 06-30-2012 Enroll Before: 04-30-2012	Sa	Leitersburg Volunteer Fire Company
Rescue Technician - Site Operations			
This class is basic level rescue which is required for all rescue programs.			
RES-101-S038-2012	Start Date: 03-01-2012 Time: 18:30 End Date: 06-27-2012 Enroll Before: 02-12-2012	Tu/Th	Funkstown Volunteer Fire Company
RES-101-S040-2012	Start Date: 03-12-2012 Time: 18:30 End Date: 04-05-2012 Enroll Before: 02-23-2012	M/Th	Garrett College
RES-101-S039-2012	Start Date: 05-05-2012 Time: 08:30 End Date: 06-02-2012 Enroll Before: 04-16-2012	Sa	MFRI Western Maryland Regional Training Center
Rescue Technician - Swiftwater Rescue Technician			
(Requires Medical Clearance) See "Student Medical Clearance" on main MFRI webpage.			
RES-213-S009-2012	Start Date: 04-01-2012 Time: 08:30 End Date: 04-30-2012 Enroll Before: 03-12-2012	Sa/Su	Washington County Special Operations

Log Number	Class Start	Class Day(s)	Location
Rescue Technician - Vehicle and Machinery Extrication			
RES-210-S033-2012	Start Date: 04-30-2012 Time: 18:30 End Date: 05-26-2012 Enroll Before: 04-10-2012	Tu/Th	Funkstown Volunteer Fire Company
Rescue Technician Technical Rope Rescue			
RES-205-S005-2012	Start Date: 05-05-2012 Time: 08:30 End Date: 05-30-2012 Enroll Before: 04-16-2012	Sa/Su	Hagerstown Fire Department Training Center
Rescue Technician Trench Rescue Operations			
RES-206-S004-2012	Start Date: 04-27-2012 Time: 18:30 End Date: 05-06-2012 Enroll Before: 04-07-2012	Sa/Su	Garrett College
First class session is on Friday evening starting at 1830 hours. other classes are on Saturdays and Sundays starting at 0830 hours..			
Shaping The Future			
MGMT-138-S001-2012	Start Date: 01-21-2012 Time: 08:30 End Date: 01-22-2011 Enroll Before: 01-01-2012	Sa/Su	Frostburg Area Ambulance Service
Truck Company Fireground Operations			
FIRE-202-S010-2012	Start Date: 03-05-2012 Time: 18:30 End Date: 03-28-2012 Enroll Before: 02-16-2012	M/W	Longmeadow Volunteer Fire Company



Student Zone Medical Clearance

Maryland Fire and Rescue Institute, University of Maryland

Questions? Email: medical@mfri.org

[Medical Clearance](#)

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MFRI Student Medical Clearance

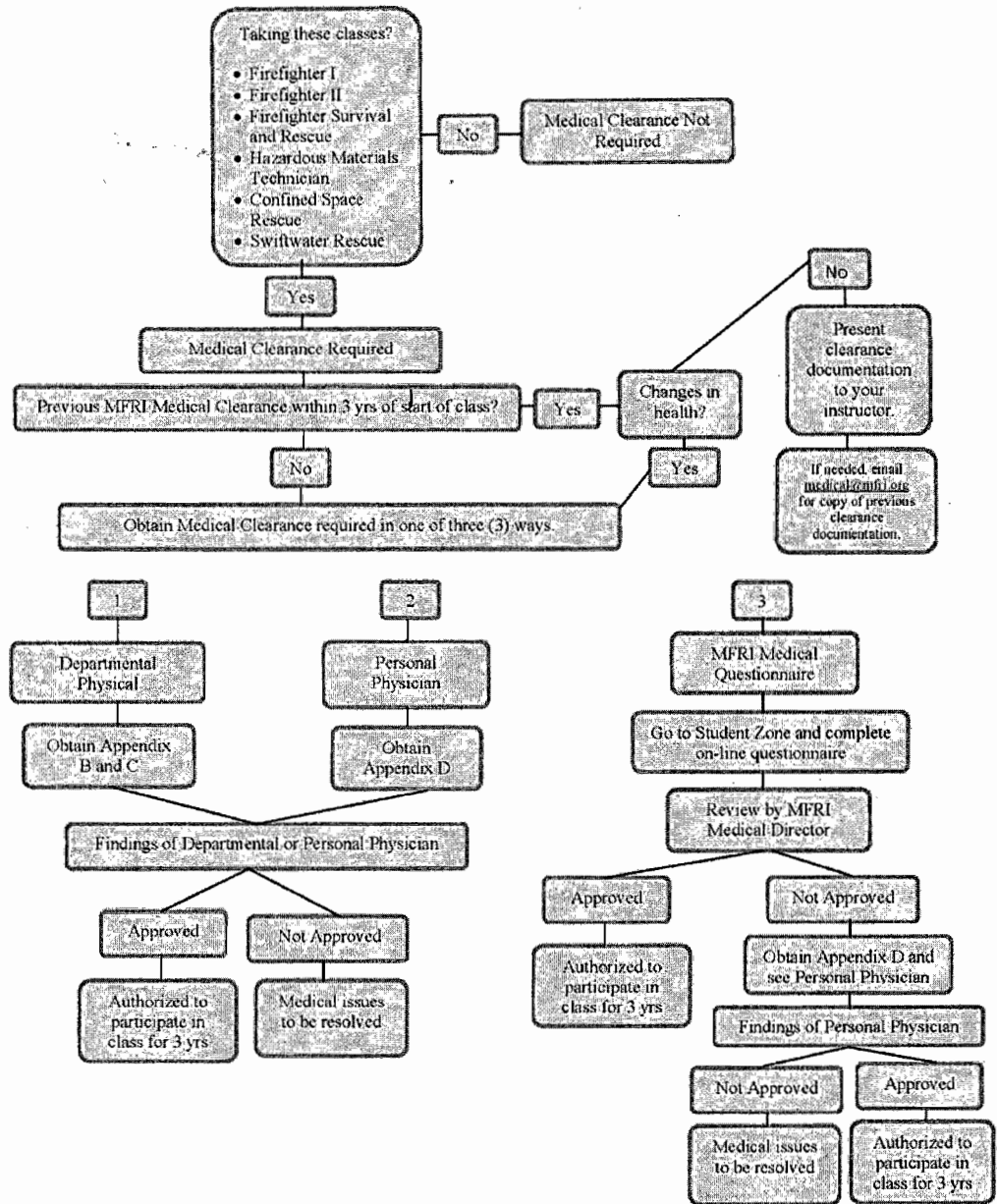
Student Zone

Medical Clearance

There is no higher priority for the Maryland Fire and Rescue Institute than to provide training in a safe environment for our students and instructors. The purpose of this policy is to provide a means to help ensure that students engaged in training requiring strenuous activity or the use of self-contained breathing apparatus are medically capable of engaging in these activities.

This Policy covers students required to perform activities while using self-contained breathing apparatus or otherwise participate in:

- Firefighter I,
- Firefighter II,
- Firefighter Survival and Rescue,
- Hazardous Materials Technician,
- Confined Space Rescue,
- Swift Water Rescue Course,
- Other programs that may be determined by the Institute to be hazardous or strenuous.



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WCVFRA Safety Officer Committee

Report to Chief's Committee

December 7th, 2011

Remember Pearl Harbor

1. Purpose

The Incident Safety Officer Program is developed to establish and maintain a safe and healthy environment during incident operations. This program will define the minimum requirements, duties and responsibilities to function as Incident Safety Officer within Washington County.

2. Applicability

The ISO selection committee was formed to meet specific objectives outlined in the WCVFRA standards manual. We are following an approved standard! Not interpreting it, but staying to the written intention of the document.

3. Smart Goals and Timelines:

Phase One: Get the Personnel onboard. Interviews scheduled in January (tentatively 19-20-21)

Develop a process for application and interview of personnel interested in participating.

- Establish an application.
- Develop interview questions. (question pool is complete)
- Schedule interviews. (establish interview panel)
- Select personnel.
- Establish meeting schedules.

Phase Two: Train personnel

Phase Three: Operations

Phase Four: Evaluation

4. Selection Process:

Chief Officers are asked to evaluate who they believe would fill an ISO I role on their incidents. We are asking for the chiefs to submit a list of qualified members they feel are suitable for the position and meet the training standard.



WCVFRA Safety Officer Committee

Report to Chief's Committee

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Remember Pearl Harbor

"11.2 Any member that meets the qualifications for the ISO-I shall submit a letter of interest along with supporting documentation to the Chief of their primary affiliated company. The Chief will be responsible to verify the minimum training requirement, years of service and age. Each company will supply the ISO selection committee with a list of eligible ISO-I personnel."

The minimum qualifications for an ISO-I will include:

- 4.1.1 Fire II as defined by the Operational Positions Classifications Standard;
- 4.1.2 Incident Safety Officer;
- 4.1.3 Rescue Technician- Vehicle & Machinery Extrication or Rescue Technician Equivalent;
- 4.1.4 Minimum twenty five (25) years of age;
- 4.1.5 Minimum five (5) years Fire/Rescue/EMS experience.

5. **Applications Due by the second Week of January:**

We will be taking applications for candidates to fill the response element of the safety officer cadre. We intend to post an application to the association website for members to submit. It would be fitting for a department to endorse the candidate, since they are submitting the list of suitable ISO-I members anyways.

The minimum qualifications for an ISO-II will include the following programs, standards or National Pro-Board equivalents:

- 4.1.6 Meet the qualifications for an ISO-I;
- 4.1.7 Emergency Medical Technician- Basic (EMT-B);
- 4.1.8 Fire Department Safety Officer;
- 4.1.9 Fire Officer I;
- 4.1.10 NIMS – 300.

"11.3 Any member that meets the qualifications for an ISO-II shall submit a letter of interest along with supporting documentation to verify the minimum training requirements, years of service and age."



WCVFRA Safety Officer Committee

Report to Chief's Committee

December 7th, 2011

Remember Pearl Harbor

5. **Phase Two: Train to the Responsibilities of the ISO**

- Fire Suppression Operations
- Emergency Medical Service Operations
- Technical Rescue Operations
- Hazardous Materials Operations
- Data Collection and Review
- Post Incident Analysis

6. **Phase Three: Operations**

- Operate the program
- Establish and "hone" the operating policies/guidelines.
- Continue regular training sessions with county personnel.
- Integrate the function into county risk management functions.
- Establish a standing committee for Safety and Health that integrates response members with county risk management, DES, and other applicable members.

5. **Phase Four: Evaluate the Program**

- Make recommendations to WCVFRA (and Fire Chiefs) to mitigate conflicts, especially those in the hierarchy of the chain of command.

6. **Vehicles and Equipment**

It may be more resourceful for a fire chief to permit his/her ISO II to participate using a company owned vehicle while in an on-call status with the ISO II response plan. We would like the chiefs to consider approving this through their company's administration.



WCVFRA Safety Officer Committee

Report to Chief's Committee

December 7th, 2011

Remember Pearl Harbor

There is a spare county vehicle that Chief Bentley has arranged but a chief must also consider the logistics of personnel switching from POV's to the ISO vehicle and its stress on the folks participating in the response plan.

“Vehicle and Equipment:

- 10.1 The intent of the standard is to provide two emergency equipped vehicles to function as the assigned Safety 100 and Safety 200 units.
 - 10.2 In the event one of these units is placed OOS, a joint effort by the WCVFRA, DES, and approved ISO responders shall be made to obtain a loaner vehicle(s) that can function as an ISO response unit.
 - 10.3 Each approved ISO responder shall utilize his/her issued PPE from their primary volunteer company. Any damages or loss of equipment specific to ISO response will be handled through the primary company for the response area of the specific incident.”
7. **Selection Committee Members:**
Members of this committee wishing to apply for ISO-II status.
- We discussed having members of the committee go through the same interview process for committee endorsement. For that matter, we would have some independent panelists help with the interview panel.
8. **Meetings scheduled:**
- We were on the second and fourth Wednesdays but we are re-evaluating the best days for attendance.

Comments, Concerns, or Questions!!

Respectfully Submitted,

Christopher N. Amos- Chair
WCVFRA Incident Safety Officer Selection Committee